Identifier Release Letter

Complete the letter on the next page to support your request for the transfer of any identifier licensed by GS1 US®: GS1 Company Prefix, GS1 US Global Trade Item Number (GS1 US GTIN), or Global Location Number (GLN). This letter should be submitted along with the completed Identifier Transfer Request Form and applicable supporting documents to GS1 US at dmaintenance@gs1us.org.

If you have any questions or concerns, please contact dmaintenance@gs1us.org or +1 937.435.3870 – option 4.

Important Considerations

- Any changes to this letter may cause your request to be denied.
- This letter must be signed by the authorized officer of the company currently licensing the identifier(s) requested to be transferred. This is typically the seller in a sale/merger/acquisition.
- If you cannot get this letter signed by an authorized officer of the current company holding the license, the identifiers may still be transferred if you submit supporting legal documentation proving the transaction.
- While submitting this letter starts the process, it does not guarantee approval.
    - For Prefix transfers: A prefix needs to be transferred in its entirety. Partial transfers or splits of prefixes are not permitted.
    - For GTIN transfers (product identifiers): A GTIN can only be transferred when not associated with a licensed prefix.
    - For GLN transfers (location identifiers): A GLN can only be transferred when not associated with a licensed prefix.
- Use full legal company names when filling out this letter. Do not use DBAs, assumed names, or fictitious names.

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GDTI: 0614141030255v1.0

Today's Date:

Data Maintenance
GS1 US, Inc.
7887 Washington Village Dr., Ste. 300
Dayton, OH 45459

This letter is to confirm that on

Effective Date of Sale or Merger:

Seller/Member Company Full Legal Name:
("**Company**") entered into a transaction to sell to or merge its business with

Purchaser Company Full Legal Name:
("**Purchaser Company**").

Accordingly, Company agrees to transfer the following GS1® Company Prefix(es) licensed by GS1 US, Inc. ("Prefix(es)") to Purchaser Company:

Company relinquishes the rights to the above Prefix(es) in its/their entirety to Purchaser Company and does not intend to use the Prefix(es) with any Company-related product(s) as of

Effective Date of Sale:

I am sending this to you as

Title:

of Seller/Member Company Full Legal Name:

As a duly authorized officer of the Company, I am authorized to execute this letter on its behalf. If you have any questions or concerns, please contact me.

Regards,

Signature

Full Name:

Title:

Seller/Member Company Full Legal Name:

Email Address:

Phone Number: